



The Payroll Resource

February 2011

Volume 2011, Number 1

Meeting Info

- February 17, 2011
- 6:30 pm - 8 pm
- Midtown Sundries
- RCH Credits Available

APA Websites:

[APA Charlotte](#)

[APA National](#)

[Carolinas Payroll Conference](#)

Useful Links:

[IRS](#)

[Dept of Labor](#)

[Code of Federal Regulations for FLSA](#)

[NC Dept of Revenue](#)

[NC Dept of Labor](#)

From the Desk of Betty Cooney Chapter President

Welcome to 2011! The chapter is looking forward to this being a banner year as we move ahead with a new look, a new board and a new vision for the future.

We are looking forward to growing our chapter membership, building strong internal and external relations and becoming more involved in our community. We need all of your support to accomplish these goals. To this end, we welcome all comments and suggestions. Please join us at our meetings and network with your fellow payroll professionals. This is a great venue to share ideas.

On behalf of your new executive board of directors and myself, I welcome you to our chapter. We look forward to another exciting and rewarding year for the Charlotte Chapter of the APA.

We hope to see you at our February Networking meeting.

With Warm Regards,

*Betty Cooney,
Chapter President, Charlotte Chapter of the APA*

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Join Us in Kicking Off 2011!

TRIVIA NIGHT

February Meeting

When: February 17th 6:30 p.m.

Where: Midtown Sundries University
Harris Blvd. & David Cox Rd.
3425 David Cox Rd., Charlotte

The event will be a mixer with networking opportunities, filled with fun and games. The chapter will provide appetizers; for drinks and dinner attendees will be "on their own".

RCH Credit will be available for attendees.

Directions: <http://www.midtownsundries.com/>

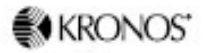
Bring a Friend
It's going to be FUN!

Directions:

<http://www.midtownsundries.com/directions.html>

Hope to see you there!

You Could Win
One of Four All-Expenses-Paid* Trips
to the 29th Annual Congress
in Salt Lake City, UT



Global Cash Card



Twelve deserving American Payroll Association members will receive APA training at absolutely no cost through the Payroll Education Grants sponsored by APA, Kronos, Global Cash Card, and WorkForce Software.

Payroll Education Grants

*recognize and honor payroll professionals for their
commitment to educational and professional growth.*

APA 2011 Payroll Education Grants:

- One Complete APA Payroll Training Package
- Two APA Course/Conference Grants
- Four *The Payroll Source*[®] Grants

**Global Cash Card 2011
Payroll Education Grants:**

- One Global Cash Card
Payroll Education Grant
- One Global Cash Card
Payroll Publication Grant

Kronos 2011 Payroll Education Grants:

- One Kronos Payroll Education Grant
- One Kronos Payroll Publication Grant

**WorkForce Software 2011
Payroll Education Grants:**

- One WorkForce Software
Payroll Education Grant
- One WorkForce Software
Payroll Publication Grant

Don't delay—apply today! **The application deadline is March 14, 2011.**

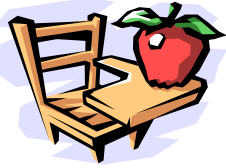
APA, Kronos, Global Cash Card, and WorkForce Software
Payroll Education Grants will be
presented at the 29th Annual Congress
Salt Lake City, UT • May 24-27

www.americanpayroll.org/members/edgrant

*Expenses include the cost of travel to and from Salt Lake City, UT, hotel accommodations from May 24-27 (up to 4 nights), and the registration fee for the 29th Annual Congress. Travel itinerary must be approved by grant sponsor.

Click here to apply:

http://info.americanpayroll.org/pdfs/edugrant/11_DWS_Grant_App.pdf



Charlotte APA – Spring Study Group

Do you need to get your CPP or FPC designation?

The Spring CPP/FPC Study Group will be held every Monday and Thursday from 6:00 – 8:30 pm from February 24th through April 4th 2011

The study sessions will be held at the YMCA located at:

500 East Morehead Street, Charlotte, NC.

Cost: **\$150.00** for **members** and **\$175.00** for **non-members** (which includes a 1 year membership).

If you already have your FPC or CPP, you can also earn up to 30 recertification credit hours for attending the study sessions.

Please contact Debra Drum, Director of Education, at debra.drum@sonicautomotive.com if you need additional information.



American Payroll Association
The Nation's Leader in Payroll Education

Resumes That Open the Door

FREE WEBINAR

The American Payroll Association (APA) and Jobing.com are pleased to invite you to a special eLearning webinar.

Free to all members. Minimal cost for non-members and colleagues.

Recertification Credit Hours

0 Recertification Credit Hours (RCH) will be awarded.

Description

Whether applying for a new position or seeking to advance within your current employer in the future, your resume is an essential tool in that process. A well-crafted resume can open doors. This presentation will cover the types of resumes, when to use each style and how to customize your resume. We will cover specifics of what an employer is looking for on your resume and how to get noticed.

Live Webinar Presented on **3/11/2011**
Check the APA website for more details
www.americanpayroll.org



Member Spotlight

Meet Stan Javitz, CPP

Name: Stan Javitz, Jr., CPP (Fall 2001)

Current Place of Employment: AonHewitt – BSI Manager

How long have you been a member of the National APA or local

APA: National 2001, Charlotte – 2010, Honolulu 2008 – 2010, Sun coast Bay Area (Tampa) 2001 - 2008 I was the President of Sun Coast Bay Area chapter and also ran the first statewide payroll conference in Florida.

Hobbies: Softball (main position is a pitcher), Bowling (been bowling since I was 8. I have an average of 200 – give or take a good/bad night), Drum Corps

Favorite Things: Traveling, Cruises (Mediterranean and Caribbean), Australia

Influences in your career/How did you get into payroll? I worked for a bank many years ago. I managed the check processing department and a job was posted for a payroll manager position. I applied for the job and this started my payroll career. My boss at that time, although I didn't have any payroll background, felt that my operations experience was very good and took a chance in hiring me. My career skyrocketed from there.

What would his alternate career choice be? Special Education Teacher. My sister is mentally disabled and we are very close. In addition, I was the Director of Special Olympics in NJ, for Passaic County, for 16 years. I coached, as well as, ran the non-profit organization for 16 years.

What keeps him/got him started in payroll?

Payroll – never a dull moment. Always something changing. Oh yeah, and of course year-end.

Favorite way to relax/blow off steam after a particularly hectic day/week? Play with my dog Sami. She was abused and I rescued her. She's my best friend! I also talk to my sister.

From Membership Director, Susan Morano

YOU are an important part of the Chapter! Please signup and/or renew your membership today and receive the following benefits from your APA Charlotte Chapter:

- **Monthly Meetings** to provide educational seminars, special programs and qualified speakers.
- **Earn RCH credits for attending meetings.**
- **Interaction and Networking** with other payroll professionals who will share ideas, experiences and techniques.
- **Group Discussions** in problem solutions, current legislation, new technology, etc.
- **Education** including support groups for the Certified Payroll Professionals' (CPP) and Fundamental Payroll Certificate (FPC) exams and continuing educational units.
- **Opportunity** to develop and share leadership skills.
- **Voting rights** in the election of chapter leadership.
- **Web Site** access to job postings, latest payroll news and links to payroll related sites.

My goal for 2011 is to double the number of active members in the chapter. We can do this by members bringing colleagues and friends that are in payroll and reaching out to surrounding companies by e-mail

The membership application is available on the website.
Go to www.apacharlottenc.org.
Click on File Cabinet and click on Membership Application.

Upcoming Events – Mark Your Calendars

➤ IRS Updates

Topic Speaker: Avery Henline

March 17, 2011 (Lunch Meeting)

Location: Clariant Corporation

➤ All Day Meeting – August 2011

Charlotte, NC

Location (TBD)

➤ Carolinas Payroll Conference Nov. 2 – 5, 2011

Myrtle Beach, SC

Job Opportunities

Akima Management Services is seeking a **Payroll Specialist II** in Charlotte, NC.

ESSENTIAL FUNCTIONS OF THE POSITION:

- ✓ Payroll Duties as assigned in a 32 cycle payroll / 4000+ employees / bi-weekly / multi-state / multi-company / multi country environment.
- ✓ Calculate various earnings, deductions and fringe benefits in accordance with Collective Bargaining Agreements as well as Service Contract Act and Davis Bacon regulations.
- ✓ Calculate process and submit garnishments to government agencies in accordance with state specific regulations.
- ✓ Administer Tax Registrations, submittals and filings for all required jurisdictions.
- ✓ Assist in preparation of payroll journal entries and reconciliation for month end close.
- ✓ Perform 401K reconciliation and funding tasks.
- ✓ Post payroll data and prepare routine reports to various departments and government audit agencies as needed.
- ✓ Daily research, response and interaction to employee questions regarding paychecks, taxes, W2's, stop payment requests, ACH reversals, check fraud investigations, etc.
- ✓ Administer random floor checks of timesheets.
- ✓ Other duties as assigned.

MINIMUM QUALIFICATIONS:

- ✓ At least 5-7 years of payroll or finance related experience with in-house payroll processing systems Deltek Costpoint preferred.
- ✓ Strong Interpersonal and communication skills
- ✓ Ability to multi-task and work independently
- ✓ Strong attention to detail.
- ✓ Bachelors degree

DESIRED EXPERIENCE:

- ✓ Deltek Costpoint/ Cognos 8 report-writing experience.
- ✓ Experience with federal contractor.

Contact:
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MPAY Services

Due to our growth and strategic plans, we are constantly collecting resumes and searching for sharp candidates for open positions. Resumes can be submitted to MPAY Services in Huntersville, NC or via the internet at <http://mpay.com>. Please include the location.